

## BELLEVILLE HENDERSON CENTRAL SCHOOL

### VACANCY NOTICE **TEACHER AIDE**

**Application Deadline: June 1, 2025**

Belleville Henderson is now accepting applications for an anticipated vacancy for a 10-month teacher aide position for the 2025-2026 school year.

Reports to: Building Principal

Labor Unit: Belleville Henderson School Support Staff Association

#### Position Requirements:

Minimum: High school graduate or equivalent (GED)  
Able to obtain fingerprint/background clearance by NYS Education Department

#### Qualifications

- Mature
- Reliable and honest
- Able to function as a member of a team
- Self-motivated
- Ability to work effectively in a variety of tasks on a daily basis
- A self-starter
- Clean and neat
- Considerate, punctual
- Ability to supervise students
- A genuine desire to work with children
- Be a positive role model to children

#### General Responsibilities

- Receive and relay both written and verbal instructions
- Use self-discipline to complete all routine responsibilities, as well as possess the necessary pride and work ethic to recognize other needs, as necessary.
- Lunch Duty
- Recognize the purpose of an educational institution's mission to serve students.

Interested applicants should apply on OLAS or forward a letter of interest, resume and application to the direct attention of:

Sally Kohl, District Clerk  
Belleville Henderson Central School District  
8372 County Route 75  
Adams, NY 13605

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